

## Register and Risk Assessment Guide

Print off and complete copy of this form for each working at height risk.

Person doing assessment:

Date:

People consulted:

Notes: Some structures may also require assessment as confined spaces. Check overhead power hazards too.

Is this a structure or equipment where a fall could occur?

<input type="checkbox"/>	Grain silo	<input type="checkbox"/>	Mobile plant	
<input type="checkbox"/>	Milk vat or silo	<input type="checkbox"/>	Pit, hole or trench	
<input type="checkbox"/>	Structure or machine in dairy	<input type="checkbox"/>	Windmill or water tank	
<input type="checkbox"/>	Mezzanine floor	<input type="checkbox"/>	Fuel tank	
<input type="checkbox"/>	Roof	<input type="checkbox"/>	Yards, ramps or vet platform	
<input type="checkbox"/>	Mobile ladder or platform			
<input type="checkbox"/>	Other (specify):			

Name of this structure/equipment:

Location of this structure/equipment:

# Falls risk assessment guide

(To be used for each working at heights risk)

Hazard	Present		Details	Action/Controls
	Yes	No		
<b>Restricted access</b> Could this structure or equipment be accessed by unauthorised people (including children)?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Tasks to be done</b> Is there anything that can be done to eliminate the need to work at height?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Fixed steps, ladders and platforms</b> Are there any deficiencies with fixed steps, ladders or platforms associated with the structure or equipment? (Check: Australian Standards AS 1657 requirement for hand rails, toe boards and cages where relevant)	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Work positioning</b> Do you currently use portable ladders when portable steps or an Elevated Work Platform (EWP) would be safer?	<input type="checkbox"/>	<input type="checkbox"/>		
Are there any gaps in your safe operating procedure for the use of an EWP? (Check: it should include instruction and training for workers)	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Portable ladders</b> Are any portable ladders not made to the Australian Standard AS 1892?	<input type="checkbox"/>	<input type="checkbox"/>		
Do workers need more instruction in the safe use of portable ladders, including secure anchorage?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Fall arrest system</b> If a fall arrest system is used on this structure (e.g. anchorage points, lanyards, harness), are there any hazards associated with its use? (Check: it should have been installed/checked by a competent safety professional)	<input type="checkbox"/>	<input type="checkbox"/>		

Hazard	Present		Details	Action/Controls
	Yes	No		
Do workers need further training in the safe use of the fall arrest system?	<input type="checkbox"/>	<input type="checkbox"/>		
Are there any gaps in your safe work procedure for the use of the fall arrest system? (Check: it should include supervision, rescue plans, rescue training, first aid kits and first aid training)	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Personal protective equipment (PPE)</b> Is PPE required for work on this structure/ equipment (e.g. non-slip footwear, helmet)?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Assessment of other hazards for this structure</b> e.g. Confined space?				

## Emergency planning for working at heights on this structure

Provide details of the rescue plan (and trained rescuers) to be used when working at heights occurs.

Description of the features of the structure (e.g. type of work to be done at heights)	Description of emergency process when required (e.g. emergency services)	Description of emergency equipment required

**\*\*Use this information to assist supervision and training so you can more safely manage all working at heights tasks under your control\*\***

**\*\*File this completed form in the relevant farm folder and review it in two years or sooner if an incident occurs or new information becomes available\*\***