

Diploma of Human Resources Management

COURSE CODE: BSB50615



COURSE OVERVIEW

Dairy Australia have developed the Diploma of Human Resource Management (Dairy) to provide the skills and qualification for dairy farmers, or those working with dairy farmers, to increase profitability through a more efficient and productive workforce, to comply with legal requirements, and to have low business risk around people.

The Diploma HRM provides a theoretical and practical foundation in dairy recruitment, analysis of roles and responsibilities, working in teams, performance management, the roles of leadership and culture, employment law and industrial relations, policies and procedures, management of working conditions, remuneration and employee benefits, induction processes, separation procedures, training and development issues, succession planning and OH&S.

ENTRY REQUIREMENTS

You will be required to participate in a pre-selection interview and undertake a literacy and numeracy assessment.

It is recommended that you can access a case-study farm as learning and assessment is work focused.

COURSE OUTLINE

Each of the four workshops involve high quality guest presenters and run for three consecutive days.

SAFETY, RECRUITMENT & SELECTION March 27 - 29	BSBHRM506 – Manage Recruitment, Selection and Induction Processes BSBHRM501 – Manage Human Resources Services BSBWHS401 - Implement and monitor WHS policies, procedures and programs to meet legislative requirements
Industrial Relations & Workforce Planning June 19 - 21	BSBWRK510 – Manage Employee Relations BSBHRM505 – Manage Remuneration and Employee Benefits BSBHRM513 – Manage Workforce Planning
Managing Staff Performance August 14 - 16	BSBHRM512 – Develop & Manage Performance Management Processes BSBHRM507 – Manage Separation or Termination
Planning for the Future October 23 - 25	AHCAGB602 – Manage Estate Planning

LOCATION

The sessions will be conducted in Melbourne.

COURSE COSTS

The cost of the program is \$2250 per person

For more information or to find out more contact **Shane Hellwege at Dairy Australia on shellwege@dairyaustralia.com.au or phone (03) 9694 3706**



WHAT PAST PARTICIPANTS ARE SAYING ABOUT THE PROGRAM

“it was by far the most enjoyable and worthwhile course I have ever taken part in”

“well done on running an exceptional course”

“I would love to stay involved with such a great group of people! Everyone has bought such interesting experiences, skills and knowledge it would be a shame not to capitalise on these connections”

“It really was an amazing course that I got an immense amount out of and I will highly recommend it to others in the future”

“I really enjoyed my HRM Diploma and the tools and skills it has given me over the past year – not to mention the great network of fellow students within the group!”