

Farm Vehicles

Step-by-step – Setting up for vehicle safety on your farm

Getting started

Read through this information pack carefully.

Complete the vehicles **Safety Self-Assessment** (traffic lights) page.

Make a list of things to do and **set a date** to have each thing completed in the **Action Plan**.

Set up your **Standard Operating Procedure** for use of vehicles.

Put a copy with the documents you use to **induct new staff**.

Review your **maintenance of vehicles** and ensure you have a record of what is done.

Pick a topic to discuss with staff or family at your next **workplace meeting** (you should have at least one safety topic each meeting).

Work Health and Safety regulations require that you must assess and manage the risks to health and safety associated with vehicles, for example:



- › Identify reasonably foreseeable hazards that could give rise to the risk of a vehicle accident.
- › Eliminate the risk wherever possible.
- › If it is not reasonably practicable to eliminate the risk, minimise it by implementing control measures in accordance with the hierarchy of control.
- › Review and revise risk control measures to ensure they are effective.
- › Consult, so far as is reasonably practicable, with workers who are (or are likely to be) using vehicles.

By law, you are responsible for all people who operate vehicles or are passengers or bystanders on your farm.

Resources in this section

- › **Information** about safe use of vehicles on dairy farms and your legal obligations.
- › **Safety Self-Assessment**.
- › **Standard Operating Procedure** template.

Information and templates provided in this folder are also available at www.thepeopleindairy.org.au/farmsafety. You can edit the templates to suit your farm.